

**JOINT BOARD MEETING
MARRIAGE AND FAMILY THERAPY, PROFESSIONAL COUNSELING AND
SOCIAL WORK**

**MINUTES
November 16, 2004**

PRESENT: LaMarr Franklin, Evelyn Pumphrey, Susan Putra, Leslie Mirkin,
Bruce Kuehl, Abe Rabinowitz, Linda Schwallie, Eric Alvin,
George Kamps, Mary Jo Walsh, and Ada Williams-Parr,

EXCUSED: Ann Marie Starr

STAFF PRESENT: Kimberly Nania, Director of Health Service Professions;
Jacquelynn Rothstein, Legal Counsel; Gina York, Bureau Assistant,
Division of Enforcement staff and others during portions of the meeting

GUESTS: Marc Herstand, NASW; Vince Ritocca, DHFS/BMHSAS;
Mark Hale, DHFS/BQA; Arlie Albrecht, WAMFT;
Joseph D'Costa, DWD/DVR

CALL TO ORDER

LaMarr Franklin called the meeting to order at 1:46 p.m. There was a quorum of eleven members.

APPROVAL OF AGENDA

Additions to the Agenda:

None.

MOTION: Susan Putra moved, seconded by Linda Schwallie, to approve the agenda as written. Motion carried unanimously.

APPROVAL OF MINUTES OF AUGUST 3, 2004

Amendments to the Minutes:

- Page 1: Remove Bruce Kuehl from excused, as he was not confirmed at that time.

MOTION: Susan Putra moved, seconded by Evelyn Pumphrey, to approve the August 3, 2004 minutes as amended with one change. Motion carried unanimously.

ADMINISTRATIVE REPORT

Kimberly Nania, Bureau Director, reported that Secretary Strong Hill has resigned and has left the Department on 10/22/04. The Deputy Secretary, Sandra Rowe, will be the acting Secretary until a new appointment is made. Dr. Nania has been appointed as the new Division Administrator of Board Services. At this time, the building it is still under renovation and the target date has been extended to sometime next year for staff to start moving into the new area.

The Department will have more budget cuts this year with cutting at least ten positions and approximately one million dollars in operations funding. Additional updates will be provided as more specifics become available. Dr. Nania shared there is nothing new at this time regarding whether there will be any new fee increases. In order to update new members, she shared that the Department has been conducting a time study over the last year. All DRL staff reflect the amount of time being spent on tasks associated with each profession, Section and/or Board. This data is being gathered to determine staffing, funding, and whether there is a need to increase credentialing fees.

Dr. Nania informed the Section that there has been a change in the publishing of Codebooks. Individuals can now obtain codebooks in the following ways 1) through the DRL Website, 2) purchase a hard copy from Document Sales Office, or 3) purchase a CD of the codebook through Document Sales. The costs will be based on the size and format being requested. A paper hard copy will range from \$ 15.00 - \$ 25.00 and a CD will cost about \$6.50. The codebooks will be twice as big as in the past because the Department will not be formatting the codebooks any longer and therefore codebooks will have everything included such as related rules, statutes, etc. The jurisprudence exams will go out as usual and candidates can obtain the codebook as indicated above. A notice will be sent with the exams and a notice should be sent with license renewals informing them of new changes such as codebooks, etc. The address for the Website is as follows: <http://drl.wi.gov>.

APPROVAL OF 2005 MEETING DATES

MOTION: George Kamps moved, seconded by Susan Putra, to approve the 2005 meeting dates as presented at today's meeting. Motion carried unanimously.

REVIEW OF BOARD ROSTER FOR DATABASE

Roxanne Peterson, Administrative Assistant, submitted an incomplete copy of the database roster. Therefore, a new roster in its entirety will need to be resubmitted for review at the February 2005 meeting.

SUMMARY REPORTS ON PENDING COURT CASES, DISCIPLINARY CASES AND ADMINISTRATIVE RULES AND PRESS RELEASES

Jacquelynn Rothstein, Legal Counsel, reviewed the summary reports with the full Board at today's meeting. The Board received copies the following items: Order Adopting Emergency Rules Regarding Background Checks, MPSW Rules, and the Clearinghouse Report to Agency. The Board will be looking at adopting two Clearinghouse Rules at today's meeting.

FINAL ADOPTION OF CLEARINGHOUSE RULE (CR 03-098)

The Board took the following action at today's meeting.

MOTION: George Kamps moved, seconded by Ada Williams-Parr, to adopt Clearinghouse Rule 03-098. Motion carried unanimously.

FINAL ADOPTION OF CLEARINGHOUSE RULE (CR 04-044)

The Board took the following action at today's meeting.

MOTION: Susan Putra moved, seconded by Ada Williams-Parr, to adopt Clearinghouse Rule 04-044. Motion carried unanimously.

DISCUSSION REGARDING PRELIMINARY REPORT ON PROPOSED PRACTICE STANDARDS FOR PSYCHOTHERAPY

Arlie Albrecht, WAMFT, presented to the Board a short report and handout regarding the future of Psychotherapy Task Force, which is made up of WAMFT, Psychotherapy Coalition, and NASW. Today's report was to apprise the Board of the initiative to work toward further defining Act 80 in terms of setting specific standards of practice for licensed MFTs, PCs, and SWs. Jacquelynn Rothstein, Legal Counsel, mentioned to Mr. Albrecht, to ensure the task force is aware that this Board is the rulemaking authority for these professions. Mr. Albrecht stated he would provide a final report from the task force at the Board's February 2005 meeting.

DISCUSSION REGARDING CE ISSUES AND CE CREDIT FOR INSTRUCTORS AND GRADUATE COURSES

The Board discussed at length continuing education issues and credit for graduate courses and instructors. The Board looked at the Social Work Section's language surrounding CE. It was reemphasized that the main objective of the Board is to protect the public and would like to have a parallel parity among all Sections if possible.

The Board felt a scope statement should be prepared to review CE Requirements across all Sections to have more consistency. The Board took the following action at today's meeting.

MOTION: Bruce Kuehl moved, seconded by Ada Williams-Parr, to prepare a scope statement to review the CE requirements across all Sections of the Board to make them more consistent. Motion carried unanimously.

Once the scope statement is published, Attorney Rothstein will prepare a draft the CE language for the February 2005 Joint Board meeting.

INFORMATIONAL ITEMS

The Board reviewed the memorandum regarding statewide individual provider status variance for certified outpatient mental health clinics at today's meeting.

REPORT OF MARRIAGE AND FAMILY THERAPISTS SECTION

Linda Schwallie reported to the Board that the MFT Section met on October 20, 2004 and a big part of that meeting was a discussion regarding the training certificate to a training license and the person was not fully employed but would be working. This was originally requested to move forwarded in May 2003. Jacquelyn Rothstein, Legal Counsel, shared that the draft was done but not introduced to the legislature. If the Board would want this forwarded again and introduced to the legislature it would need to have that indicated by a motion at today's meeting. The following action was taken.

MOTION: Linda Schwallie moved, seconded by Susan Putra, to reinstate the action to forward the training certificate to a training license for PC and MFT in May 2003. Motion carried unanimously.

REPORT OF PROFESSIONAL COUNSELORS SECTION

Susan Putra reported that the Professional Counselor Section is working on combining the training certificate and licensure application into one form. At the Section's November meeting, we reviewed the PC Brochure and there were quite a large number of applications to review at the meeting.

REPORT OF SOCIAL WORKERS SECTION

George Kamps reported that the Social Work Section is seeking a public member at this time. The standard number of hours for internships to be set at 400 hours. The Section is working on a scope statement regarding post-graduate education and field experience for licensure as a clinical social worker. The Section has an upcoming meeting tomorrow, 11/17/04.

REVIEW OF INQUIRIES RECEIVED BY LEGAL COUNSEL

There were not inquiries received by Legal Counsel at this time.

VISITOR'S COMMENTS

Marc Herstand, NASW shared concerns he had about the cost of codebooks, which are now to be distributed by Document Sales in DOA.

OTHER BOARD BUSINESS

None.

ADJOURNMENT

MOTION: Linda Schwallie moved, seconded by Leslie Mirkin to adjourn the meeting at 3:36 pm. Motion carried unanimously.

Next Meeting Will Be Held

February 1, 2005